



**Boulder Valley Unitarian Universalist Fellowship
PRELIMINARY BUDGET 2008-2009 Rev D**



| OPERATING BUDGET | | | 06-07 | 07-08 | Percent | 08-09 | Percent | 08-09 | NOTES |
|------------------|----------|---------------------------------------|----------------|----------------|-----------------|-------------------|-----------------|--------------------|---|
| Line No. | Code No. | Description | Budget Adopted | Final Budget | Change Re 06-07 | Committee Request | Change re 07-08 | Childcare Included | |
| INCOME | | | | | | | | | |
| A | 400 | Pledges | 250,000 | 290,825 | 16.3% | 377,585 | 29.8% | | Net New members who pledge during the year and pledge shortfalls Coffee Sales, Cookbook, Concert Series |
| | 405 | Projected Pledges- New Members | | 2,538 | N/A | 4,000 | 57.6% | | |
| B | 410 | Plate (Cash) | 7,600 | 9,000 | 18.4% | 10,000 | 11.1% | | |
| C.1 | 425 | Rental Income | 2,000 | 1,500 | -25.0% | 2,500 | 66.7% | | |
| D.1 | 451 | Fundraisers-Auction | 14,000 | 14,000 | 0.0% | 14,000 | 0.0% | | |
| D.2 | 452 | Fundraisers-Groc. Certs. | 2,000 | 2,500 | 25.0% | 2,500 | 0.0% | | |
| E.1 | 462 | Fundraisers- Other | 1,000 | 3,000 | 200.0% | 3,000 | 0.0% | | |
| E.2 | 463 | Other Inc -- Misc. | 14,000 | 14,000 | 0.0% | 5,000 | -64.3% | | |
| | | Transfer From Operating Reserves | 21,963 | 18,300 | N/A | | | | |
| | | TOTAL INCOME | 312,563 | 355,663 | 13.8% | 418,585 | 17.7% | 0 | |
| EXPENSES | | | | | | | | | |
| 1 | | Ministerial Services | | | | | | | 7.35% Increase in Base using UUA guidelines for a Midsized II with 250-349 members, up from Midsized I. 10% Retirement, 7.65% FICA, \$491/mo Health Ins Allowance & \$68/mo Disability Ins Pastoral Services Installation Ceremony for New Minister. Search Committee function is now complete Contract requires accrual at rate of 1 month per yr of service (\$10,080). Current reserve balance is \$8000. 1/2 Years Salary (\$9540), Intern to be hired in 2009-2010 Fiscal Yr, Current reserve Balance is \$7000. |
| 1.1 | 500 | Minister Salary and Housing Allowance | 62,300 | 68,153 | 9.4% | 73,000 | 7.1% | | |
| | | Prior Minister's Salary | 8,500 | 8,500 | 0.0% | 0 | -100.0% | | |
| 1.2 | 510 | Minister Benefits | 14,300 | 18,058 | 26.3% | 19,592 | 8.5% | | |
| | | Prior Minister's Benefits | 1,800 | 1,800 | 0.0% | 0 | -100.0% | | |
| | | Minister Moving Expense | 2,000 | 8,000 | 300.0% | 0 | -100.0% | | |
| 1.3 | 520 | Minister Professional.. Exp | 6,000 | 6,733 | 12.2% | 7,300 | 8.4% | | |
| 1.4 | 530 | On-Call Minister | 1,000 | 1,000 | 0.0% | 1,000 | 0.0% | | |
| 1.6A | 558 | Search for New Minister | 10,000 | 2,100 | -79.0% | 0 | -100.0% | | |
| TBD | TBD | Minister Sabbatical Fund | | | | 2,080 | | | |
| TBD | TBD | Intern Reserve | | | | 2,540 | | | |
| | | SUBTOTAL | 105,900 | 114,344 | 8.0% | 105,512 | -7.7% | 0 | |



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| 2 | | Religious Education | | | | | | | |
| 2.1 | 560 | Director Salary | 29,432 | 33,344 | 13.3% | 38,925 | 16.7% | | <p>Based on 12 Month 30 Hour Week 10% Retirement, 7.65% FICA, \$400/mo Health Ins Allowance & \$34/mo Disability Insurance</p> <p>Full-year Nanny (\$2640); Teen Staffers for childcare (\$4230) 7.65% FICA for the Nanny and teen staffers. Last Year's Input: Supplies ((\$2000); Teen Program (\$1275); Curricula & Training (\$825)</p> <p>7.65% FICA</p> <p>New Position. 20 hrs/wk at \$12 per hour 7.65% FICA Director Substitute</p> <p>This is Net Expense: Income:\$500, Expense \$725</p> <p>2.3% COLA; Meets UUA guidelines. 10% Retirement, 7.65% FICA, \$400/mo Health Ins Allowance & \$24/mo Disability Ins. 07-08 Number is in error, should be \$8841. 160 Hours at \$36/hour. Last year: 130 hours at \$36/hour Working to reduce thru use of internet Property Casualty, Umbrella, D&O, Workers Comp</p> |
| 2.1A | 565 | Director Benefits | 5,325 | 11,751 | 120.7% | 12,078 | 2.8% | | |
| 2.2 | 578 | Director Prof. Expenses | 500 | 500 | 0.0% | 500 | 0.0% | | |
| 2.3 | 570 | Staff : Nanny and Teen Staffers | 5,280 | 6,650 | 25.9% | 6,870 | 3.3% | 4,230 | |
| 2.3A | 571 | Staff Benefits | 404 | 560 | 38.6% | 526 | -6.1% | | |
| 2.4 | 575 | Supplies, Training, Etc. | 3,000 | 4,100 | 36.7% | 4,100 | 0.0% | | |
| 2.5 | 579 | Youth Advisor | 6,000 | 6,523 | 8.7% | 6,523 | 0.0% | | |
| 2.5A | 577 | Youth Advisor Benefits | 459 | 499 | 8.7% | 499 | 0.0% | | |
| TBD | TBD | Youth advisor Professional Expenses | | | | 300 | | | |
| TBD | TBD | CYRE/Office Assistant | | | | 12,480 | | | |
| TBD | TBD | CYRE/Office Assistant Benefits | | | | 955 | | | |
| TBD | TBD | Summer CYRE Supervisor | | | | 270 | | | |
| | | SUBTOTAL | 50,400 | 63,927 | 26.8% | 84,026 | 31.4% | 4,230 | |
| 3 | 580 | Adult Religious Education | 100 | 250 | 150.0% | 225 | -10.0% | 75 | |
| 4 | | Office Administration | | | | | | | |
| 4.1 | 590 | Administrator Compensation | 26,068 | 26,068 | 0.0% | 26,668 | 2.3% | | |
| 4.1A | 591 | Administrator Benefits | 4,601 | 6,201 | 34.8% | 9,795 | 58.0% | | |
| 4.3 | 596 | Accounting & Bookkeeping | 3,800 | 4,050 | 6.6% | 5,760 | 42.2% | | |
| 4.4 | 600 | Supplies, Postage, Etc. | 3,500 | 4,000 | 14.3% | 4,000 | 0.0% | | |
| 4.6 | 620 | Insurance; Property and Casualty;D&O | 4,700 | 6,900 | 46.8% | 6,900 | 0.0% | | |
| 4.8 | 640 | Office Equipment | 4,000 | 4,000 | 0.0% | 4,000 | 0.0% | | |
| 4.9 | 650 | Telephone, Internet, Web Site | 3,120 | 3,200 | 2.6% | 3,200 | 0.0% | | |
| | | SUBTOTAL | 49,789 | 54,419 | 9.3% | 60,323 | 10.8% | 0 | |



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| 5 | Facilities | | | | | | | | |
| 5.5 | 661 | Building Janitor Service | 3,000 | 3,500 | 16.7% | 0 | -100.0% | | <p>Replaced by Maintenance Person (see below)</p> <p>Snow Removal: \$3290; Lawn care: \$375 Irrigation System: \$150; Tree Care: \$700; Supplies: \$440 Move Fence & water treat: \$1575; 2 shade trees: \$200; gravel path to shed: \$40</p> <p>Gas & Electric: \$4800; Water & Sewer: \$1200</p> <p>New Position. 10 Hour Week on 12 month basis @ \$11/hr 7.65% FICA</p> <p>26.9% Increase to meet UUA Guidelines. 20 Hrs/week for 10 Months. 7.65% FICA</p> <p>41.5 % Increase to meet UUA Guidelines. 10 Hrs/week for 10 Mos Non-UU Musicians for 12 mos rather than 10 mos plus Pianist for 1st service</p> <p>Choir Director Professional Expenses</p> <p>Outside Paid Minister: 5 single services @200 plus 5 double services @300 plus 100 travel expense Abbott-NachmannN Forum Cmte</p> <p>Growing congregation! More cups, more coffee</p> |
| 5.5A | 665 | Building Maintenance & Supplies | 3,500 | 3,500 | 0.0% | 4,000 | 14.3% | | |
| 5.6 | 662 | Lawn Care & Snow Removal | 5,780 | 5,045 | -12.7% | 3,665 | -27.4% | | |
| 5.6A | 666 | Grounds Maint. & Supplies | 393 | 450 | 14.5% | 1,250 | 177.8% | | |
| TBD | TBD | Playground Upgrade | | | | 1,575 | | | |
| 5.7 | 663 | Mortgage on Lafayette Property | 25,100 | 25,100 | 0.0% | 25,100 | 0.0% | | |
| 5.8 | 664 | Utilities | 5,000 | 5,500 | 10.0% | 6,000 | 9.1% | | |
| TBD | TBD | Maintenance Person | | | | 5,720 | | | |
| TBD | TBD | Maintence Person Benefits | | | | 438 | | | |
| | | SUBTOTAL | 42,773 | 43,095 | 0.8% | 47,748 | 10.8% | | |
| 6 | Music Program | | | | | | | | |
| 6.1 | 670 | Music Coordinator Salary | 11,000 | 13,200 | 20.0% | 16,750 | 26.9% | | |
| 6.1A | 671 | Music Coordinator Benefits | 842 | 1,010 | 20.0% | 1,281 | 26.8% | | |
| 6.1B | 672 | Music Coordinator Prof. Exp. | 500 | 500 | 0.0% | 500 | 0.0% | | |
| 6.2 | 680 | Choir Director Fees | 4,245 | 5,094 | 20.0% | 7,208 | 41.5% | | |
| 6.3 | 682 | Musicians' Stipends | 5,000 | 7,350 | 47.0% | 7,800 | 6.1% | | |
| 6.4 | 684 | Music & Misc. Supplies | 800 | 1,000 | 25.0% | 1,000 | 0.0% | | |
| 6.5 | 689 | Other Music Program | 0 | 500 | | 500 | 0.0% | | |
| | | SUBTOTAL | 22,387 | 28,654 | 28.0% | 35,039 | 22.3% | 0 | |
| 7 | Sunday Programs | | | | | | | | |
| 7.1 | 540 | Sunday Services Committee | 1,400 | 2,000 | 42.9% | 2,600 | 30.0% | | |
| 7.2 | 690 | Forum | 0 | 420 | | 400 | -4.8% | | |
| 7.3A | 701 | Sunday Coffee | 450 | 800 | 77.8% | 800 | 0.0% | | |
| | 709 | Other Sunday Programs | | | | 600 | | | |
| 7.3B | 759 | Kitchen Supplies | 1,200 | 500 | -58.3% | 600 | 20.0% | | |
| 7.4 | 705 | Flowers | 100 | 100 | 0.0% | 100 | 0.0% | | |
| | | SUBTOTAL | 3,150 | 3,820 | 21.3% | 5,100 | 33.5% | 0 | |



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| 8 | | Community Outreach | | | | | | | |
| 8.1 | 720 | Social Justice Action Committee | 1,150 | 1,250 | 8.7% | 1,750 | 40.0% | 250 | Crop Walk: \$100; Initiatives: \$650; Donations: \$750; Childcare \$250 Advertising and Publicity: \$10200; Other : \$630 New Item: 2% of total budget goes to Social Action Projects |
| 8.2 | 710 | Welcoming Congregation | 305 | 150 | -50.8% | 640 | 326.7% | 560 | |
| 8.3 | 715 | CU Ministry (UMHE) | 2,000 | 3,000 | 50.0% | 4,000 | 33.3% | | |
| 8.4 | 730 | Communications Committee | 9,200 | 10,950 | 19.0% | 12,870 | 17.5% | | |
| TBD | TBD | Community Service Projects | | | | 7,850 | | | |
| | | SUBTOTAL | 12,655 | 15,350 | 21.3% | 27,110 | 76.6% | 810 | |
| 9 | | Member Services | | | | | | | |
| 9.1 | 742 | Members & Newcomers Committee | 690 | 1,555 | 125.4% | 2,135 | 37.3% | 570 | Newcomer Packets: \$225; Paper Products, \$75; Name Badges, \$170; New Member Orientations, \$925; New Member Potlucks, \$170; Recognition Svcs, \$570 Training for Pastoral Care plus stamps and cards Unchanged from last year per Janna Remington Update Committee Handbook, \$500; Volunteer Recognition Awards, \$300; Cluster Contingency Funds, \$500 Board Retreat and awards Aesthetics Cmte for pictures and decorations Child care needed for young families New position 1/3 time. Coordinate and Integrate member services. 7.65% FICA |
| 9.2 | 744 | Caring Committee | 60 | 100 | 66.7% | 275 | 175.0% | | |
| 9.3 | 746 | Memorial Committee | 500 | 500 | 0.0% | 500 | 0.0% | | |
| 9.4 | 750 | Social Events/Celebrate | 800 | 200 | -75.0% | 200 | 0.0% | | |
| 9.4A | 752 | Program Council | 0 | 400 | | 1,300 | 225.0% | | |
| 9.4B | 770 | Board Discretionary Fund | 200 | 600 | 200.0% | 900 | 50.0% | | |
| 9.6 | 758 | Aesthetics Committee | 110 | 200 | 81.8% | 200 | 0.0% | | |
| 9.6A | 761 | Small Group Ministry | 100 | 100 | 0.0% | 1,300 | 1200.0% | 1,200 | |
| TBD | TBD | Membership Coordinator | | | | 14,000 | | | |
| TBD | TBD | Membership Coordinator Benefits | | | | 1,071 | | | |
| | | SUBTOTAL | 2,460 | 3,655 | 48.6% | 21,881 | 498.7% | 1,200 | |
| 10 | | Denominational Affairs | | | | | | | |
| 10.1 | 781 | UUA Fair Share | 11,819 | 12,582 | 6.5% | 14,056 | 11.7% | | \$56 per member X 251 members |
| 10.2 | 782 | MDD Fair Share | 4,460 | 5,592 | 25.4% | 6,024 | 7.7% | | \$24 per member X 251 members |
| 10.3 | 783 | Denver Area Cluster | 120 | 125 | 4.2% | 125 | 0.0% | | |
| 10.4 | 790 | Meetings & Training | 1,650 | 4,450 | 169.7% | 6,016 | 35.2% | | MDD Leadershipschool for 2 (\$2100) + Transportation (\$400); GA Registration 6 Delegates (\$1746) + President's expenses(\$400); MDD Ann Mtg Registration 6 Delegates (\$870); Other Training (\$500) |
| | | SUBTOTAL | 18,049 | 22,749 | 26.0% | 26,221 | 15.3% | 0 | |



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| 11 | Financial Affairs | | | | | | | |
| 11.1 | 760 | 2,100 | 2,500 | 19.0% | 2,500 | 0.0% | | |
| 11.3 | 770 | 300 | 400 | 33.3% | 400 | 0.0% | | |
| | SUBTOTAL | 2,400 | 2,900 | 20.8% | 2,900 | 0.0% | | |
| 12 | 800 | 2,500 | 2,500 | 0.0% | 2,500 | 0.0% | | |
| | TOTAL EXPENSES | 312,563 | 355,663 | 13.8% | 418,585 | 17.7% | 6,315 | |
| | TOTAL NEW ITEMS ADDED THIS YEAR | | | | 49,279 | | | 12% of total budget is new items |